**Present:** Cllrs Davidson, Norgan, Priestnall, Passmore, Kadlec, Smith, Fay, Wogan, Ferguson

**Also Present:**

**Clerk:** Teresa Le-Blanc

**Absent:** Cllr Land, Cllr Bird, Cllr Stanford

1. **Chairman’s welcome at 7.15pm**
2. **To accept apologies and reasons for absence:** Cllr Bird has sent apologies
3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda:** None declared
4. **To allow public participation - 15 minutes – Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting:** No public attended
5. **To confirm the minutes of the RPPC Meeting held on 13th May 2024** Proposed by Cllr Smith, Seconded Cllr Wogan, all in favour Cllr Davidson signed the minutes.
6. **To receive a report from Essex County Councillor Daniel Land.** Not present
7. **To receive a report from Tendring District Councillors Tanya Ferguson and Bill Davidson**.

Cllr Ferguson was approached by members of the public regarding grass cutting, she advised the MoP to contact the clerk and she contacted Dan Land. There is an ongoing situation between Mr Wenham and Joedy McNair, the lane has now been cleared of the asbestos but Cllr Ferguson is concerned that if it was such an environmental concern, why was the lane not closed off and why weren’t the council informed, Cllr Passmore has also been investigating and has escalated it beyond us via Cllr Land.

Regarding felled trees in Ramsey, they were done via Essex Highways and Marvans as there was a tree that was dangerous tree, Danny Marvan sent an email detailing the issues.

Also there have been 2 x reports of speeding through Ramsey, reported to Cllr Ferguson.

1. **To receive a report from the Clerk and Councillors activities:**
2. Clerk’s Report –

* Clerk has signed up for monthly charge for Microsoft 365 emails as subscription ran out on 30th May but Clerk was only notified of this the day before so was unable to bring before council. Paying monthly costs more than paying yearly but yearly means we are tied to 12x email addresses, monthly gives more flexibility it was £475.20 for the year or £47.52/month.
* Clerk has contacted Ricky Gosling at Cardinal Energy to look at energy bill charges as we are currently paying nearly £500 per month for 29x LED streetlights which seems expensive, we may require a change of certificate from the old Halogen bulbs to the LED ones, which may then show that we are being overcharged, copy of bill supplied and permission form for Ricky to investigate has been completed and signed, awaiting more information.
* Litter Pick thank you letter has been written and sent out as requested by Cllr Norgan.
* Clerk has a spare key for Ramsey Notice Boards as requested by Cllr Norgan.
* Clerk has replied to email from MoP regarding trees removed from TDC land near her property, thanks to Cllr Passmore for the information, I have referred the MoP to TDC for any further correspondence on the matter.

1. Ramsey Councillors Report:

* Clayton Road Playpark, any updates: No Update
* Dock River flooding, any updates: No Update
* Orchard Close – Cllr Passmore has spoken to Oaktree Land Services and Marvens as there is a discrepancy as to which part of the land should be cut.
* Cllr Ferguson asked if we can contact ECC (CC in Cllr Land) and ask if we can pay for a 2nd cut on the Ramsey Roundabout and outside the Ramsey Memorial Hall.

Action: Clerk

* Cllr Norgan has offered a piece of land to situate a flower trough, Cllr Norgan to fill out grant application for the council to donate money for flowers, soil etc. Proposed by Cllr Ferguson to donate £50, seconded by Cllr Priestnall, all agreed.
* Riverview Barn, in Ramsey, owned by Mr Wenman, has caught fire and burned down. We have received reports that there is asbestos and debris along the lane/bridlepath next to the barn, police have requested that this should not be used until it has been cleared but that Mr Wenman is liable for the clearing of the lane/bridlepath through his insurance company, is there any update on this situation? Lane has now been cleared and re-opened.

1. Parkeston Councillors Report:

* New fence has gone up around the toddler equipment in the Welfare Park.
* Litter Pick in Parkeston.
* Fun day on Sunday in the Welfare Park, Cllr Davidson had a meeting with the grass cutters for Jubilee Park as the grass is very long and they have no staff. It was Proposed that we should organise the cutting of it to benefit the village, Proposed by Cllr Passmore to employ Andy May, seconded by Cllr Ferguson and all agreed.

1. Parkeston Cemetery Report:

* Updated risk assessment with topple tests in Cemetery is required, the last one was completed in 2019 but the internal auditor advised a more up-to-date one is required for the audit – Cllr Davidson to chase up.

Action: Cllr Davidson

* Cemetery ownership, any updates: Still going though, Cllr Davidson attended a surveyor visit recently.
* Tree Survey completed in Parkeston Cemetery, it identified some work required on the trees, we may need to check for tree preservation orders before commencing,
* Cemetery Lodge yearly Inspection needs to take place, tenants have been contacted and are available for inspection on Saturday 29th June at 10:30am, Cllr Davidson has requested for Teresa to attend the inspection.
* Cllr Davidson has some stones that have been decorated by school children, the plan is to put them in a resin mould in the shape of a cross to add to the war memorial.

1. **Chairman’s report:**Everything already covered previously
2. **Planning Updates:**
3. **Applications Received:**

* **Application No: *24/00686/FULHH***

Proposal: Householder Planning Application – Change of detached garage (previously approved under 23.00294/FULHH) to an annexe ancillary to main dwelling.

Location: 1 Poplar Cottages, Wix Road, Ramsey, Harwich – No comment

* **Application No: *24/00777/FUL***

Proposal: Planning Application - Retrospective change of use from brownfield sui generis use (former service station) to allow for permanent sitting of converted storage container for use as Cafe (Class E(b)) with customer parking and land to be Class B8 for vehicle parking storage, associated storage containers to be used for office and storage associated with use.

Location: Former Parkeston Quay Service Station Station Road Parkeston Essex. - Noted

* **Application No: *24/00776/FUL***

Proposal: Planning Application - Change of use of agricultural hardstanding to B8 commercial outside storage (including logistic vehicles and trailers) - Retrospective

Location: Poplar Hall Primrose Lane Ramsey Harwich – Noted, also noted that we would prefer planning applications that are not retrospective.

1. Applications considered by the Planning Committee since the last meeting: None
2. **Decisions received** – For information only:

* **Application No: *24/00454/FUL*** Approval – Full 20.05.24 Delegated Decision

Proposal: Wildlife pond to be created to provide new aquatic habitat for great crested newts.

Location: Pondock, Wrabness Road, Ramsey, Harwich, Essex CO12 5NE

* Application No: 2400040/OUT Approval – Outline 12.06.24 Delegated decision

Proposal: Outline Planning application (access to be considered with all other matters reserved) for the erection of a detached dwelling and bungalow.

Location: Land to the west of Michaelstowe Old House, Ramsey Road, Ramsey, Harwich, Essex CO12 5EW - Noted

* Application No: 24/00041/OUT Approval – Outline 12.06.24 Delegated decision

Proposal: Outline Planning application (access to be considered with all other matters reserved) for the erection of one dwelling.

Location: Land to the east of Michaelstowe Old House, Ramsey Road, Ramsey, Harwich, Essex, CO12 5EW - Noted

1. **AGAR:** Internal audit complete, AGAR is ready to be signed and sent for external audit, please discuss and sign documents. – Signed off by Cllr Davidson
2. **Newsletter: Newsletter has been agreed and is in the process of being restarted, RPPC will contribute financially and with a section to be written by RPPC.**

* Chelsea McGregor from TDC has emailed asking for information about our newsletter for the purposes of advertising in it, Clerk has also received editorial from St Helena’s Hospice to be added to our newsletter if appropriate, both emails have been forwarded to Cllr Davidson, is there any more news on the relaunch? No Update, it is still being worked on.

1. **Speed Awareness Signs:** Any updates – No Updates, it is with Cllr Land.
2. **Emergency Planning Leaflet:** Any Updates, meeting to be held after this one.
3. **Defibrillators:** For Parkeston and Ramsey, any updates Ramsey is fine, Parkeston to be investigated as front of old butchers has been covered up, defibrillator box has been recovered by Cllr Priestnall, but the defibrillator is missing. Cllr Davidson to speak to the shop to see if it can be relocated.

Action: Cllr Davidson/Cllr Priestnall

1. **Pumping station at Parkeston, causing flooding and ruining the eco-system:** Update – No Update
2. **Finance:**
3. To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated.



1. **Matters to be raised by members for the next agenda:** none
2. **To agree the next meeting of the Ramsey & Parkeston Parish Council is the Annual Meeting to be held on Monday 15th July at 7.15pm in the Parkeston Community Centre. -** Agreed
3. **Meeting Closed at 20.00hrs**

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| **~~Monday, 15~~~~th~~ ~~May ‘23~~** | **Parkeston Community Centre, Hamilton Street, Parkeston** | **~~Annual Council Meeting at 7.15 p.m. followed by meeting~~** |
| **~~Monday, 19~~~~th~~ ~~June ‘23~~** | **~~7.15 p.m.~~** |
| **~~Monday, 17~~~~th~~ ~~July ‘23~~** | **~~7.15 p.m.~~** |
| **~~Monday, 18~~~~th~~ ~~September ‘23~~** | **~~7.15 p.m.~~** |
| **~~Monday, 23~~~~rd~~ ~~October ‘23~~** | **~~7.15 p.m.~~** |
| **~~Monday, 20~~~~th~~ ~~November ‘23~~** | **~~7.15 p.m.~~** |
| **~~Monday, 15~~~~th~~ ~~January ‘24~~** | **~~7.15 p.m.~~** |
| **~~Monday, 19~~~~th~~ ~~February ‘24~~** | **~~7.15 p.m.~~** |
| **~~Monday, 18~~~~th~~ ~~March ‘24~~** | **~~7.15 p.m.~~** |
| **Monday, 15th April ‘24** | **Annual Parish Meeting at 6.45 p.m. followed by Council Meeting at 7.15pm** |