**Present:** Cllrs Davidson, Norgan, Priestnall, Passmore, Kadlec, Fay, Ferguson, Stanford

**Also Present:**

**Clerk:** Teresa Le-Blanc

**Absent:** Cllr Land, Cllr Bird, Cllr Smith, Cllr Wogan

1. **Chairman’s welcome at 7.15pm**
2. **To accept apologies and reasons for absence:** Cllr Bird and Cllr Smith have sent apologies.

**3. Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda:** None declared

**4. To allow public participation - 15 minutes – Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting:** None present

**5. To confirm the minutes of the RPPC Meeting held on 17th June 2024** Minutes agreed to be a true record of the meeting, Proposed by Cllr Kadlec seconded Cllr Priestnall and signed by Cllr Davidson, all agreed signed by Cllr Davidson

**6. To receive a report from Essex County Councillor Daniel Land.** Not present, no report received

**7. To receive a report from Tendring District Councillors Tanya Ferguson and Bill Davidson.**

* Cllr Norgan has questioned the recent clothing bags issued by TDC, there is no charity number on the bags, Cllr Norgan would like more information about what happens to the clothing once it is donated. Reply received by Cllr Ferguson reads:

The kerbside textile collection service is operated by Essex Textiles who also provide this service to several other councils within Essex.

As they are a business they are not registered as a charity, and I can assure you that the authority appointed the contractor in line with our procurement procedures and published the decision on our website.

Essex Textiles have been servicing our network of textile banks in the district and provide us with transfer notes which are compliant with the requirements of Essex County Council who verify our waste and recycling tonnage data.

The concept of the service is to reduce the quantity of textiles which are placed in the black bag, residual waste stream which then ends up in landfill and by using the service helps to increase the amount of reuse textiles and being a kerbside collection assists the ease to householders to participate in the service and compliments the wheeled bin service.

Householders continue to have the option to reuse their textiles through charity shops, online auction sites, car boot sales or other charity kerbside collection services.

The authority continues to operate our network of textile banks, however these sites can be blighted by fly tipped textiles which not only attracts further fly tipping once the textiles become wet are no longer viable for reuse.

* Cllr Land and Cllr Ferguson were due to meet with Joedy McNair last week but the meeting was cancelled by Joedy, awaiting another scheduled time.
* Mayes Lane, there is a new wall in Mayes Lane which was built with planning permission, enforcement have got involved as it may be further forward than it should be but is not obstructing any walkways, enforcement have told the resident that the wall needs to come down, Cllr Ferguson and Cllr Land have sent emails of support and have done everything they can and are meeting with the resident.
* Cllr Ferguson reported rubbish at the bottom of Ramsey Hill, near Rectory Lane, can Cllr Davidson speak to Veolia regarding collecting the waste.

Action: Cllr Davidson

* Consultation in the old factory shop regarding the plans for Dovercourt Town Centre, well worth a visit.

**8. To receive a report from the Clerk and Councillors activities:**

**a) Clerk’s Report –**

• Updated Licence to occupy George Elmer Way has been completed and we have the paperwork.

• Pre-Renewal questionnaire has been sent out by the insurance company.

• Clerk has been working on draft emergency plan and noticeboard report.

• Paperwork has been sent out regarding a new development at the end of Una Road, Parkeston, called Kiln Crescent and they have requested any comments regarding this be submitted by 30th July. All Councillors happy with the name.

• EALC has reimbursed RPPC £120.00 against the £160.00 paid for Clerk’s recent Cemetery Management course via The Clerk’s Bursary.

• A second letter of thanks for her assistance at the litter pick, has been posted to Sandra Jones as requested by Cllr Norgan.

• Email circulated regarding bus shelter proposal – RPPC do not own any of the bus shelters in our wards, clerk to reply to the email to advise of this, so that the bus shelters get included in this refurbishment.

• Statement issued by Ellisons Solicitors for Land Registry costs, however, Invoice has not been received, Clerk has contacted Ellisons to forward the invoice – Invoice has now been received and is on the list to be paid in July’s payments.

**b) Ramsey Councillors Report:**

**•** Clayton Road Playpark, No Updates

• Dock River flooding, No flooding currently, no updates.

**•** Cllr Norgan has shared pictures of the flower planted rowboat in Ramsey, which looks great, Cllr Norgan to submit receipts for reimbursement as agreed in June 2024 meeting. Has been done. Cllr Davidson reminded Cllr’s that unless there is an invoice addressed to Ramsey and Parkeston Parish Council we cannot claim the VAT back, so any future projects, please ensure we have an invoice addressed to the council.

• Cllr Passmore raised Mayes Lane grass cutting, Essex Highways actually cur the grass the day after our last meeting, but didn’t do all of it, can Andy May cut the grass – all agreed.

**c) Parkeston Councillors Report:**

**•** Defibrillator from 51 GarlandRoad **–** the owner confirmed that someone official looking came to collect the defibrillator, they knew the code to open the box and took the defibrillator away, they said they were coming back for the box but the owner could not confirm who the personwas. Clerk has asked them to let her know if they do come back for the box, as yet nobody has come back for it. New defibrillator and box has been installed at The Railway Club, RPPC still hold the box so if we do decide to go ahead with installing one on the Premier shop as agreed, we can reuse the box. Clerk has been asked to add a note to the Notice Board to say where the nearest defibrillator is now located.

**Action: Clerk**

• Cllr Priestnall raised the bin by the Fryatt pub that has been tipped over and flytipped, Cllr Davidson has contacted Biffa and they are going to collect it.

**d) Parkeston Cemetery Report:**

**•** Updated risk assessment with topple tests in Cemetery is in progress, the last one was completed in 2019 but the internal auditor advised a more up-to-date one is required for the audit. 3 x headstones dangerous and have been laid down temporarily, the report has been done, Cllr Davidson to chase.

**Action: Cllr Davidson**

• Tree Survey completed in Parkeston Cemetery, it identified some work required on the trees, we may need to check for tree preservation orders before commencing, please discuss and make a resolution where appropriate. This work has been done.

• Cemetery Lodge yearly Inspection has taken place and the report has been circulated, are there any updates on the issues identified: Cllr Stanford has been trying to contact them and gain access to have a look but has not received a reply from the tenant. Cllr Davidson is buying the box trailer for the Welfare Park. Cllr Stanford to contact them again.

**Action: Cllr Stanford**

• Water is not working in the Cemetery, Cllr Stanford will get there this week to rectify this.

**Action: Cllr Stanford**

**9. Chairman’s report:** We have received a request from Harwich Town Council as Homestart have booked the park for an event and invited Harwich Town Mayor, it was asking if the Mayor can wear the regalia, all councillors rejected the request for the regalia as RPPC support Homestart and have let them book our park and it is not a civic occasion, the mayor can attend but not with regalia. Cllr Davidson to contact Homestart, Clerk to respond to HTC.

**Action: Clerk**

**10. Planning Updates:**

**a) Applications Received:**

**• APPLICATION NO:** 24/00788/FULHH

PROPOSAL: Householder Planning Application - two storey rear extension and dormer windows to sides.

LOCATION: 40 Mayes Lane Ramsey Harwich Essex – Cllr Ferguson looked into this and has No Objection.

**b) Applications considered by the Planning Committee since the last meeting: None**

**c) Decisions received – For information only:**

**• Application No:** 23/01541/FULHH – Appeal allowed, permission granted by The Planning Inspectorate.

Proposal: Additional front, porch, roof alterations and changes to fenestration.

Location: Fox Cottage, The Street, Ramsey CO12 5HW.

**• Application No:** 24/00686/FULHH – Refusal – Full 04.07.24 Delegated Decision

Proposal: Householder Planning Application – Change of detached garage (previously approved under 23/00294/FULHH) tp an annexe ancillary to main dwelling.

Location: 1 Poplar Cottages, Wix Road, Ramsey, Harwich, Essex CO12 5LU**.**

**• Application No:** 24/00338/LBC – Approval – Listed Building Consent 27.06.24 Delegated Decision.

Proposal: Application for Listed Building Consent – Replace boiler with modern, more efficient boiler.

Location: Whitehouse Farm, Wix Road, Ramsey, Harwich, Essex CO12 5HP – Noted on block

**11. Energy Costs:** Clerk has contacted Ricky Gosling at Cardinal Energy to look at energy bill charges as we are currently paying nearly £500 per month for 29x LED streetlights which seems expensive, we may require a change of certificate from the old Halogen bulbs to the LED ones, which may then show that we are being overcharged, Ricky has replied requesting further information, Clerk has contacted Andy from A&J Lighting who can obtain the information for a cost of £90.00 as it involves contacting manufacturers andgoing through paperwork which will take considerable time, please discuss and make a resolution where appropriate. Cllr Ferguson Proposed to pay, Cllr Priestnall seconded, all agreed, clerk to contact Andy and organise.

**Action: Clerk**

**12. Notice Boards: The Clerk has done a report regarding notice boards, please discuss and make a resolution where appropriate.** Cllr Ferguson Proposed to go ahead and order new notice boards from Earth Anchors with RPPC Logo and to get new posts for the notice boards, seconded Cllr Priestnall, all agreed, Cllr Ferguson requested green for the notice boards, rather than blue.

**Action: Clerk**

**13. Newsletter: Newsletter has been agreed and is in the process of being restarted, RPPC will contribute financially and with a section to be written by RPPC.**

**•** Is there any more news on the relaunch? Cllr Ferguson asked for a note to go out on Facebook asking if there is anyone, students etc, who can write any articles.

**Action: Clerk**

**14. Speed Awareness Signs:** No Updates, Cllr Wogan did not attend the meeting.

**15. Emergency Planning Leaflet:** DRAFT template has been put together and sent out to councillors, any comments? Cllr Davidson asked to be added to the community organisations as park committee as he knows all vulnerable residents, Also add Cllr Passmore RWMH, for flooding can I add St Michaels as a safe place, add terrorism at the refinery, remove the word jumper from page 5 (person or livestock on train line), add Emergency planning meeting as an agenda item every 6 months

**Action: Clerk**

**16. Defibrillators: For Parkeston and Ramsey, any updates.** Already covered above.

**17. Pumping station at Parkeston, causing flooding and ruining the eco-system:** no updates, no flooding currently.

**18. Finance:**

**a) To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated.**



**19. Matters to be raised by members for the next agenda:** Cllr Ferguson requested for Christmas hampers to be added to the next agenda.

**20. To agree the next meeting of the Ramsey & Parkeston Parish Council is to be held on Monday 16th September at 7.15pm in the Parkeston Community Centre.** Agreed by all Councillors

**21. Meeting closed 20:20hrs.**

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| ~~Monday, 13~~~~th~~ ~~May ‘24~~ | **Parkeston Community Centre, Hamilton Street, Parkeston** | **~~Annual Council Meeting at 7.15 p.m. followed by meeting~~** |
| **~~Monday, 17~~~~th~~ ~~June ‘24~~** | **~~7.15 p.m.~~** |
| **~~Monday, 22~~~~nd~~ ~~July ‘24~~** | **~~7.15 p.m.~~** |
| **Monday, 16th September ‘24** | **7.15 p.m.** |
| **Monday 14th October ‘24** | **7.15 p.m.** |
| **Monday, 18th November ‘24** | **7.15 p.m.** |
| **Monday, 13th January ‘25** | **7.15 p.m.** |
| **Monday, 17th February ‘25** | **7.15 p.m.** |
| **Monday, 17th March ‘25** | **7.15 p.m.** |
| **Monday, 14th April ‘25** | **Assembly at 6.45 p.m. followed by meeting** |