**Present:** Cllrs Davidson, Norgan, Priestnall, Wogan, Kadlec, Ferguson, Smith, Bird

**Also Present:**

**Clerk:** Teresa Le-Blanc

**Absent:** Cllr Land, Cllr Fay, Cllr Passmore, Cllr Stanford

1. **Chairman’s welcome at 7.15pm**
2. **To accept apologies and reasons for absence:** Cllr Fay and Cllr Passmore have sent apologies.

**3. Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda:** Cllr Davidson and Cllr Smith declared interest in item 8.

**4. To allow public participation - 15 minutes – Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting:** None present

**5** **To confirm the minutes of the RPPC Meeting held on 22nd July 2024** Proposed Cllr Priestnall, seconded Cllr Norgan agreed it is a true record of the meeting signed by Cllr Davidson

**6. To receive a report from Essex County Councillor Daniel Land.** Not present, no report supplied.

**7. To receive a report from Tendring District Councillors Tanya Ferguson and Bill Davidson.**

* Cllr Ferguson reported on Persimmon Homes starting work on Stour Road, they should have notified residents before starting but started last week, they have now held a meeting with residents and the Bowls Club, they are doing preparatory work on an access road before they can start any building. Cllr Davidson proposed writing a letter to TDC to get the bunker listed and all agreed Clerk should write a letter requesting it based on the bunker being part of our history, Cllr Ferguson is not happy with conversations had with Persimmon Homes and how she was spoken to by them.

Action: Clerk

* Cllr Davidson attended the Holocaust Memorial Service with TDC, he suggested they attend the Holocaust memorial in Jubilee Park, which they are discussing.
* Cllr Ferguson has confirmed the local Gvt have recently unveiled housing figures and our area is being looked at for more house building.

**8. To receive a report from the Clerk and Councillors activities:**

**a) Clerk’s Report –**

* Several emails received from MoP regarding a bench along Station Road, Parkeston being in a bad state of repair, rubbish piling up in the car park of Emperor House flats that are beneath a fire escape, also the bins for the flats are overflowing and the path is getting overgrown - Car park has been emptied, bench may be ours, needs more investigation, path being overgrown is ECC.
* Emails received from Harwich Town Council regarding RPPC’s decision not to allow the Mayor to wear their regalia at an event in Parkeston, the Mayor has expressed their disappointment at the decision from RPPC and that Homestart withdrew theirinvitation toavoid embarrassment, HTC have asked for confirmation that this is now RPPC’s policy to not allow any visiting regalia to be worn – Cllr Ferguson proposed to Defer to next meeting Cllr Kadlec seconded as not all Cllr’s involved in the original decision are present.
* Email received from TDC regarding a footpath in Ramsey that is being diverted, this will be appearing in the Harwich and Manningtree Standard and the documents have been sent out for us to look at first - All Cllr’s fine with this.
* All queries received from external auditor have been answered, awaiting final audit completion confirmation - Noted.

**b) Ramsey Councillors Report:**

* Clayton Road Playpark - No update, new development may have a playpark added which may supersede, so on hold currently awaiting news of new development.
* Dock River flooding - No updates.
* Dog poo bins, Cllr Norgan has requested that more dog poo bins be installed in Ramsey – Cllr Norgan has received several requests from residents, Cllr Ferguson confirmed that we can request bins but we would need to pay for the bins to be emptied, can it be added to next agenda as a separate agenda item, Cllr Bird also mentioned that the bin in Clayton Road is not being emptied, add to agenda as a separate item, Cllr Ferguson requested Cllr Norgan and Bird come back to her with suggestions about where they want them and she will investigate more.

Action: Cllr Norgan/Cllr Bird and Clerk

* Hornets by bottle bank in Ramsey, reported by Cllr Norgan, investigated by Cllr Passmore, they don’t appear to be nesting in the bottle bank but feeding sap from a tree, possible tree surgery required – Overhanging tree has been cut back and hornets seem to have gone.
* Cllr Norgan has reported break-ins recently in the Ramsey area – Cllr Davidson confirmed it is a police matter, not for RPPC to discuss.

**c) Parkeston Councillors Report:**

* Cllr Kadlec reported that Veolia are missing collections of rubbish down Princess Street – Cllr Davidson requested that any missed rubbish collections are reported to him and he will speak to Veolia.

**d) Parkeston Cemetery Report:**

* Topple tests in Cemetery are complete and report has been received, unsafe headstones have been laid down and made safe, notices added to let relatives know why some headstones are down – Results are to be added to an official risk assessment and owners of graves to be contacted where possible, clerk to liaise with Lin regarding this.

Action: Clerk

* Cllr Davidson reported that he has some stones decorated by a local primary school and he would like to cast them in resin but they need to be done in such a way that it doesn’t show names, proposed by Cllr Ferguson, seconded Cllr Wogan to go ahead and do it, can we also invite the paper to the unveiling, Cllr Davidson is planning to have it completed before November.

Action: Cllr Davidson

* Cemetery Lodge, the tenants have mentioned that they are awaiting contact from Cllr Stanford still regarding their toilets, please can this be resolved asap. Cllr Davidson to contact Cllr Stanford.

Action: Cllr Davidson

**9. Chairman’s report:** Bun & Run has been refused planning permission but are still trading currently, RPPC will endorse new planning permission when it comes through as it is an asset to Parkeston.

**10. Planning Updates:**

**a) Applications Received:**

* **Application No: 24/01348/FUL**

Proposal: Planning Application - construction of 4 bedroom dwelling and access alterations (following removal of existing delicatessen structure).

Location: F Page Butchers 5 Main Road Ramsey Harwich – No Objections

**b) Applications considered by the Planning Committee since the last meeting:** None

**c) Decisions received – For information only:**

* **Application No: 24/00788/FULHH** Approval – Full 07.08.2024 Delegated Decision

Proposal: Two storey rear extension

Location: 40 Mayes Lane, Ramsey, Harwich, Essex, CO12 5EJ.

* **Application No: 24/01169/NACON** To be determined by another Authority 23.08.2024 Delegated Decision

Proposal: Consultation Received from OFWAT - Bulk supply and discharge agreements with Affinity Water and Anglian Water respectively.

Location: Una Road, Parkeston, Essex – Noted on block

**11. Energy Costs:** Clerk has contacted Ricky Gosling at Cardinal Energy and Nicholas Hoyles at Utility Aid to look at energy bill charges as we are currently paying between £350-£500 per month for 29x LED streetlights which seems expensive, we may require a change of certificate from the old Halogen bulbs to the LED ones. All requested information has been supplied, awaiting quotes from both companies to compare -Noted

**12. Notice Boards:** Ordered, header proof approved and in production, awaiting delivery date confirmation - One has been delivered, 2nd one is being delivered Tuesday 17th Sep, Cllr Davidson has spoken to A Smith & Sons regarding a quote to remove the old notice boards, install the new ones and put the old ones in the parks, they quoted around £600 for this proposed Cllr Smith, seconded Cllr Priestnall to go with this quote, which may vary depending on condition of ground/poles of existing boards.

**13. Newsletter: Newsletter has been agreed and is in the process of being restarted, RPPC will contribute financially and with a section to be written by RPPC.**

As discussed in the July 2024 meeting, a request has been made on Facebook for articles/stories which will be emailed to Clerk, Clerk will then forward on if stories are relevant and can be used.

Clerk to contact local parish clerks, see if we can use a template and launch in Jan 2025.

Action: Clerk

**14. Speed Awareness Signs:** Cllr Wogan awaiting information from Dan Land regarding change of rules regarding steps needed, Cllr Davidson to contact Cllr Land.

Action: Cllr Davidson

**15. Emergency Planning Leaflet: DRAFT template has been amended as requested and sent out to councillors, any comments?** Cllr Ferguson is impressed and happy for it to be sent to Catherine Boyer-Besant to be ratified and then added to next agenda, Proposed Cllr Ferguson, seconded by Cllr Wogan**.**

Action: Clerk

**16. Defibrillators:** For Parkeston and Ramsey, notice added to Ramsey notice board detailing that the defibrillator has been moved as requested - Noted

**17. Pumping station at Parkeston, causing flooding and ruining the eco-system:** Defer to next meeting.

Action: Clerk

**18. Finance:**

**To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated.** Agreed and signed by Cllr Norgan, Cllr Kadlec and Cllr Davidson.



**19. Matters to be raised by members for the next agenda:**

Cllr Wogan requested permit parking in Parkeston to be added to the next agenda.

**20. To agree the next meeting of the Ramsey & Parkeston Parish Council is to be held on Monday 14th October at 7.15pm in the Parkeston Community Centre.** All agreed

 **21. Meeting closed 20:24hrs.**

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| ~~Monday, 13~~~~th~~ ~~May ‘24~~ | **Parkeston Community Centre, Hamilton Street, Parkeston** | **~~Annual Council Meeting at 7.15 p.m. followed by meeting~~** |
| **~~Monday, 17~~~~th~~ ~~June ‘24~~** | **~~7.15 p.m.~~** |
| **~~Monday, 22~~~~nd~~ ~~July ‘24~~** | **~~7.15 p.m.~~** |
| **Monday, 16th September ‘24** | **7.15 p.m.** |
| **Monday 14th October ‘24** | **7.15 p.m.** |
| **Monday, 18th November ‘24** | **7.15 p.m.** |
| **Monday, 13th January ‘25** | **7.15 p.m.** |
| **Monday, 17th February ‘25** | **7.15 p.m.** |
| **Monday, 17th March ‘25** | **7.15 p.m.** |
| **Monday, 14th April ‘25** | **Assembly at 6.45 p.m. followed by meeting** |